

# APPLICATION DOCUMENTATION



**Separate order of exhibition area,  
stand construction and technical services**



## **HOLIDAY WORLD**

**PVA EXPO PRAGUE, 19–21 March 2027**

### **IMPORTANT DATES**

The first deadline for the lease of the exhibition area at preferential prices

**24 September 2026**

Deadline for technical services

**10 February 2027**

Deadline for orders of the construction of stands and their equipment

**10 February 2027**

Deadline for submission of the Confirmation of Implementation and for submission of stand layouts

**10 February 2027**



Business Company: ABF, a.s.  
Registered office: Beranových 667,  
199 00 Prague 9 - Letňany, Czech Republic  
Company ID: 63080575, VAT number: CZ63080575  
Registered: at the CC in Prague, section B, insert 3309  
Bank connection: Česká spořitelna, a.s., account number: 10665962/0800  
IBAN: CZ59 0800 0000 0000 1066 5962, SWIFT: GIBACZPXXXX  
Tel.: +420 724 122 084, +420 721 942 100  
E-mail: holidayworld@abf.cz, internet: www.holidayworld.cz, www.pvaexpo.cz

## Trade Fair Nomenclature



**HOLIDAY WORLD**

**PVA EXPO PRAGUE, 19–21 March 2027**

- 1. Embassies, tourist boards, ...**
- 2. Public administration, national and regional tourism organisations, destination management organisations, tourists information centres, ...**
- 3. Tour operators**
- 4. Travel agencies**
- 5. Accommodation services – hotels, guesthouses, spas, glamping, campsites, ...**
- 6. Transport services, car rental**
- 7. Destinations, attractions, experiences, amusement parks, wellness, ...**
- 8. Tourism services – reservation systems, insurance, tour guides, publishers, marketing and promotion, ...**
- 9. Professional associations, industry associations and interest groups, ...**
- 10. Others**

**A**

**0**



Business Company: ABF, a.s.  
Registered office: Beranových 667,  
199 00 Prague 9 - Letňany, Czech Republic

Company ID: 63080575, VAT number: CZ63080575  
Registered: at the CC in Prague, section B, insert 3309  
Bank connection: Česká spořitelna, a.s., account number: 10665962/0800  
IBAN: CZ59 0800 0000 0000 1066 5962, SWIFT: GIBACZPXXX  
Tel.: +420 724 122 084, +420 721 942 100  
E-mail: holidayworld@abf.cz, internet: www.holidayworld.cz, www.pvaexpo.cz

## Binding Application Form for Participation of the Firm - General Agreement



# HOLIDAY WORLD

PVA EXPO PRAGUE, 19–21 March 2027

Closing date for discount price is 24 September 2026

# A

# 1

### EXHIBITOR

Company name \_\_\_\_\_ Reg. No. \_\_\_\_\_

Name of exhibitor for publishing in the trade fair catalogue \_\_\_\_\_

Registered office\* - street \_\_\_\_\_ Tax ID. No. \_\_\_\_\_

Town \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Company telephone no. \_\_\_\_\_ Company e-mail address \_\_\_\_\_

Internet www. \_\_\_\_\_

Contact person \_\_\_\_\_ Position \_\_\_\_\_

Tel./mobil \_\_\_\_\_ E-mail\*\* \_\_\_\_\_

Mailing address, if different from the registered office \_\_\_\_\_

Email for sending invoices electronically \_\_\_\_\_

**REPRESENTATIVE OF THE EXHIBITOR** (To be completed only in the case when the Exhibitors ask assurance of their participation through a representative, including all invoicing and correspondence)

Company name \_\_\_\_\_ Reg. No. \_\_\_\_\_

Name of exhibitor for publishing in the trade fair catalogue \_\_\_\_\_

Registered office\* - street \_\_\_\_\_ Tax ID. No. \_\_\_\_\_

Town \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Company telephone no. \_\_\_\_\_ Company e-mail address \_\_\_\_\_

Internet www. \_\_\_\_\_

Contact person \_\_\_\_\_ Position \_\_\_\_\_

Tel./mobil \_\_\_\_\_ E-mail\*\* \_\_\_\_\_

Mailing address, if different from the registered office \_\_\_\_\_

Email for sending invoices electronically \_\_\_\_\_

\* For natural persons (individuals) please state the place of business.

\*\* This must be filled in for the sending of the position, assembly instructions, etc.

I grant permission to ABF, a.s. to send me commercial information in an electronic form, in accordance with Act no. 480/2004 Coll. This permission can be withdrawn anytime in the future by sending a text „stop“ to stoplist@abf.cz.

\_\_\_\_\_  
signature of exhibitor/ representative of the exhibitor

| EXHIBITION AREA                                                                                                                                     |                 | Price in EUR/sq.m according to the application date |                        | Fill in dimensions in whole metres |       |            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------------------------------------------|------------------------|------------------------------------|-------|------------|
|                                                                                                                                                     |                 | until 24 September 2026                             | from 25 September 2026 | width - length                     | depth | total sq.m |
| Indoor exhibition area<br>(min. 6 sq.m)                                                                                                             | Row             | 180                                                 | 198                    |                                    |       |            |
|                                                                                                                                                     | Corner          | 200                                                 | 218                    |                                    |       |            |
|                                                                                                                                                     | U-shape (front) | 210                                                 | 228                    |                                    |       |            |
|                                                                                                                                                     | Island          | 215                                                 | 238                    |                                    |       |            |
| Expositions height (including dominant - in cm) In the case of not stating the stand weight we suppose the area-wide height of the stand of 250 cm. |                 |                                                     |                        |                                    |       |            |
| Outdoor exhibition area (no difference for shapes)                                                                                                  |                 | 22                                                  | 33                     |                                    |       |            |
| Construction of expositions through ABF YES / NO<br><input type="checkbox"/> <input type="checkbox"/>                                               |                 | Registration fee                                    |                        |                                    |       | 292        |
|                                                                                                                                                     |                 | Assurance of damage liability insurance             |                        |                                    |       | 55         |
| TRADE FAIR NOMENCLATURE presented within the exposition (see side A0):                                                                              |                 |                                                     |                        |                                    |       |            |
| PRICE - TOTAL                                                                                                                                       |                 |                                                     |                        |                                    |       |            |

All prices are without VAT.

I hereby confirm that I read the Business Terms and Conditions of ABF, a.s., which are an integral part of this application form, and that I understand them and agree with them. I take into account that this is a framework agreement which will be realized in steps, based on further orders made in writing or via e-mail. If the orders are issued by a third party, the original is always required.

\_\_\_\_\_  
for ABF, a.s.

\_\_\_\_\_  
date, signature of exhibitor, stamp /representative of the exhibitor

**Organiser:** ABF, a.s., with registered office at 667 Beranových Street, 199 00 Prague 9 - Letňany, ID No.: 63080575 (hereinafter referred to as „ABF“)

**Exhibitor:** A legal or natural person whose participation in the fair has been confirmed by ABF or exhibition

**Place of the event:** PVA EXPO PRAGUE, Prague 9 - Letňany, Beranových 667 (hereinafter referred to as „PVA EXPO“)

**Article 1. – Basic conditions of exhibitors' participation in the fair**

1. The basic condition for participation in the fair is the delivery of a duly completed and signed Binding Application for participation of the company in the fair (hereinafter referred to as the „Binding Application“) in electronic or written form. Upon receipt, ABF will send the exhibitor a confirmation of its acceptance in written or electronic form.
2. By signing the Binding Application Form, the Exhibitor undertakes to comply with the ABF Terms and Conditions and Technical Conditions for Exhibitor Participation in the Fair and the Fair Assembly and Disassembly Instructions.
3. The exhibits and services offered must be in accordance with the focus of the fair (the so-called sectoral division of the fair - nomenclature). In the event that the exhibit does not conform to the nomenclature, the exhibitor is obliged to remove the exhibit without delay at the request of the ABF.
4. Services related to participation in the fair are ordered by the exhibitor by separate orders specified in the application documentation for the Binding Application.
5. The Exhibitor is entitled to exhibit, sell or otherwise make available to the public only those products which it is authorised to offer and sell and whose making available to the public does not infringe the copyright or other rights of third parties.
6. Exhibitor shall not dispose of exhibits and display before the close of the Fair.
7. The exclusive provider of gastronomic and catering services is ABF Catering s.r.o., Company ID: 21942820. Exhibitors are not authorized to operate their own refreshment services or provide food and beverages. The use of another supplier is only possible upon payment of a compensation fee.

**Article 2. – Payment terms**

1. Upon receipt of the Binding Application Form, ABF will send an advance invoice for the rent for the ordered exhibition space and the registration fee.
2. After the deadline for the ordered technical services, ABF will send the exhibitor an advance invoice for the ordered services related to the rental of the exhibition space. Payment of this advance invoice is a condition for the implementation of the order for technical services.
3. The final invoice with the deduction of the advance payment will be sent after the end of the fair.
4. The basic rental and registration fee includes:
  - rental for the exhibition area during the assembly, trade fair and dismantling periods.
  - inclusion in the Catalogue (Fair Guide) of the fair to the extent of the data indicated in the Order for entry in the Catalogue (Guide)
  - inclusion in the orientation system of the fair
  - five exhibitor passes for companies with an ordered area of up to 30 sqm
  - one exhibitor's pass for every 10 sqm of exhibition space exceeding 30 sqm
  - assembly/disassembly passes for implementation teams allowing access (entry) to the premises (ABF is entitled to require a security deposit)
  - Trade Fair Catalogue (Trade Fair Guide) in printed form
5. Not included in the basic rental and registration fee:
  - perimeter walls of the stand, other equipment, walls of neighbouring stands
  - registration fee for co-exhibitors
  - other company records - i.e. branches, divisions, dealerships, etc.
6. Cancellation Policy
  - If the exhibitor cancels his/her participation in the fair, he/she is obliged to pay a contractual penalty of in the amount of the registration fee and the amount of the following cancellation fee:
    - 30% of the total rental fee in case of cancellation of the Binding Application within the deadline more than 91 days prior to the start of the fair
    - 50% of the total rental fee for cancellation of the Binding Application within the deadline between 31 and 90 days before the fair
    - 100 % of the total amount of the rental fee and the price for the ordered stand construction including graphic works in case of cancellation of the Binding Application within 30 days before the fair

Contractual penalties also apply if the exhibitor reduces the size of the ordered exhibition space. The exhibitor whose participation in the fair has been confirmed in accordance with Article 1, paragraph 1, is obliged to pay the contractual penalty even if he has not paid the advance payment or any other invoice.

- Cancellation of the exhibitor's participation in the fair must always be in writing.
7. If, due to force majeure and/or regulatory measures by governmental authorities, ABF is unable to arrange the fair, it will notify the exhibitor immediately. ABF's obligations arising from the application for participation shall be extinguished and the exhibitor shall not be entitled to compensation for damages. In this case, ABF is entitled to retain the registration fee.

8. For each additional company that the exhibitor will present in its stand (by presenting exhibits, panel, company logo, company name, brochures, video programme, etc.), the exhibitor is obliged to pay the co-exhibitor registration fee. A company duly registered in this way will be fully listed as an exhibitor in the Fair Catalogue (Fair Guide). In case of violation of this policy, the exhibitor will be obliged to pay the co-exhibitor's registration fee and a contractual penalty in the amount of the registration fee, at any
9. All prices are exclusive of VAT.

**Article 3. – Exhibition area**

1. ABF rents an indoor exhibition area without equipment with the possibility of electricity supply, water with waste, telephone and cleaning, or other services on request. The handover of the ordered exhibition space is conditional upon payment of all payments due to date in connection with participation in the fair.
2. ABF also rents outdoor exhibition space on the designated free areas in the PVA EXPO complex. (ATTENTION - for outdoor stands it is necessary to take into account the overlap of the stand roof over the stand - the roof must not interfere with the adjacent area).
3. The minimum sizes of the exhibition areas are specified in the Binding Application Form.
4. ABF has the right, in agreement with the exhibitor, to reduce the ordered area and to change its shape. However, ABF reserves the right to change the location of the exhibition area. If the agreed exhibition space is not available to the exhibitor for reasons attributable to ABF, the exhibitor is entitled to a refund of the registration fee, the rent paid and the price paid for the services ordered. The exhibitor is not entitled to compensation for any damages related thereto.
5. If the exhibitor does not provide a stand or does not order one from ABF, he will have only an unlimited ordered exhibition area. The exhibitor is obliged to respect the grid of the exhibition area, i.e. not to exceed the measured area in plan, even in the case of protruding height landmarks.
6. The exhibitor will receive a grid of the exhibition areas with a drawing of its location after payment of all due payments and after final processing of the Binding Application Form.
7. The architectural concept in the exhibition halls envisages the realisation of a classic rectangular exhibition grid, in which areas for exhibitions will be available:
  - row, with a free front side
  - corner, with two open sides - bypassing
  - U-shaped (front), with three open sides - bypassing
  - island, with all four sides open
8. The exhibitor is obliged to comply with the assembly and dismantling deadlines and to leave the exhibition area after dismantling in the same condition as before the start of assembly. If the exhibitor fails to vacate the exhibition area by the dismantling deadline, ABF is entitled to demand that the exhibitor pay a contractual penalty of EUR 3/hour per sqm of the area not vacated. The exhibitor is obliged to pay for any destruction, damage or excessive pollution according to the actual costs incurred in removing the damage (pollution).
9. The Exhibitor is not entitled to sublet the leased exhibition space to a third party.
10. Exhibitors are obliged to observe the time of arrival and departure from the exhibition space.

**Article 4. – Liability insurance**

1. ABF shall not be liable to exhibitors or their co-exhibitors for loss, destruction or damage of any kind to items brought by the exhibitor into the leased premises (i.e. exhibits, booth equipment and furnishings, packaging, packing materials, etc.), regardless of whether the loss, destruction or other damage occurred during assembly, dismantling, transport or during the trade fairs.
2. Participation in the fair is at the exhibitor's own risk. The exhibitor will not be liable to ABF liable for any third party claims for damages arising as a result of the exhibitor's participation in the fair.
3. The exhibitor is obliged to be insured for liability at all times during the fair.
4. ABF provides liability insurance for the benefit of the exhibitors for damage caused in the PVA EXPO premises by the exhibitor's activities during the fair, assembly and dismantling up to the amount of the insurance benefit of EUR 2,300,000, with a deductible of EUR 228 and a sublimit in the event of damage caused by the exhibitors to each other of EUR 91,000 at a price of EUR 55 excluding VAT.
5. If the exhibitor has an individual liability insurance policy liability insurance up to the amount of the insurance benefit of EUR 2,300,000, he/she is obliged to submit to ABF a certificate of insurance from the relevant insurance company.
6. Exhibitors have the option to arrange insurance for a set of their own exhibits, equipment and stand furnishings against the risks of theft or robbery and natural damage for the duration of the fair. This insurance can be taken out at the PVA EXPO premises.

**Article 5. – Safety, health and fire protection**

1. The exhibitor is obliged to observe the following during the assembly process, throughout the duration of the fairs and dismantling, safety, hygiene, fire protection, environmental and other generally binding legal regulations and internal standards applicable at the PVA EXPO Venue and the principles of handling all technical equipment and combustibles. Furthermore, he/she is obliged to respect the relevant fire safety regulations applicable to the individual exhibition spaces and the instructions of the responsible fire assistance service and ABF staff.
2. The Exhibitor shall not store or use any flammable substances, explosives, poisons or other substances harmful to health in its stand or in the space in the PVA EXPO Complex.
3. Smoking and the handling of open flames are prohibited in all covered areas of the PVA EXPO Complex during the exhibition period and during the assembly and disassembly of the exhibition.
4. The exhibitor is responsible for the condition of the electrical installation of the respective stand (display), including the condition of electrical appliances. Wiring work may only be carried out by a person with a valid authorisation for this activity.
5. The exhibitor is obliged to use designated paths, areas connected to electrical distributor, water closures, internal off-takes - hydrants and roads for walking the exhibitor is obliged to keep clear.
6. The exhibitor is obliged to observe the main principles of safety behaviour in the vicinity of handling trolleys.
7. The exhibitor declares that he/she has familiarized himself/herself with the risks of possible danger to life or health and the protection measures, which are stored on the website [www.pvaexpo.cz](http://www.pvaexpo.cz).

**Article 6. – Basic conditions for the implementation of the stand**

1. The construction of the stand is offered and implemented by ABF. The exhibitor who is building the stand himself and not through ABF is obliged to submit a floor plan and a front view of the stand with height landmarks and the location of the power supply to ABF for approval no later than 30 days prior to the opening of the fair.
2. The exhibitor is obliged to ensure the construction of the perimeter walls (except for stands with an island location) of his stand at a minimum height of 2.5 m.
3. The exhibitor is responsible for the structural and technical design of the stand and is thus liable for any damage to property and health caused by improper design of the stand.

**Article 7. – Presentation of the Exhibitor**

1. The exhibitor is entitled to promote its products or services only at its own stand and may not interfere with or restrict surrounding exhibits.
2. Placing any advertising or promotional material outside the stand is permitted only after prior written consultation with ABF and for a fee.
3. ABF is entitled to prohibit or remove at the exhibitor's expense any advertising that does not comply with the above conditions or that promotes fascism, racial, religious or other intolerance, or that degrades human dignity.
4. Audiovisual, musical, dance and other productions are permitted during the fair only if these productions do not disturb other exhibitors and ABF has given its written consent to these productions. The exhibitor is obliged to seek the consent of the relevant collective copyright manager (in particular OSA, INTEGAM). The noise level outside the booth must not exceed the level permitted by law.
5. ABF is entitled to prohibit all productions causing excessive noise, dust, fumes, shocks, endangering the safety of visitors or other exhibitors or disturbing the trade fair operation and to demand a contractual fine of EUR 228 from the exhibitor.

**Article 8. – Deadline for applications and orders**

1. The Binding Application, Order for Technical Services, Order for Stand Construction, Order for registration of other companies co-exhibitors, and any other order forms must be sent to the designated email address by the specified deadlines.

**Article 9. – Processing of personal data**

1. ABF processes the Exhibitor's personal data (hereinafter also referred to as „Data Subject“) in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (General Data Protection Regulation), hereinafter referred to as „GDPR“.
2. ABF acts as a data controller and may be contacted by the Exhibitor at its registered office in connection with the processing of personal data.
3. ABF processes the Exhibitor's personal data provided by the Exhibitor in connection with the signing of the application form or the contract for reasons of necessity for the performance of the contract, for reasons of necessity for the fulfilment of legal obligations, as well as for reasons of necessity for the protection of ABF's legitimate interests. ABF processes and collects personal data for the purpose of concluding the contract, providing performance under the contract and terminating the contract, as well as for the purpose of enforcing any claims arising from the contract.
4. The personal data transmitted by the exhibitor is processed in writing by means of a contract, application form, and is further entered into the ABF computer system, which has taken such measures to prevent unauthorized or accidental access to personal data, other unauthorised processing or other misuse of personal data. Access to personal data shall be restricted to responsible persons.
5. Detailed information, including the rights of the exhibitor in relation to personal data, can be found on the website [www.abf.cz](http://www.abf.cz).

**Article 10. – Final Provisions**

1. ABF reserves the right to refuse or cancel an exhibitor's participation in the fair if the exhibitor's behaviour violates good manners, the rules for concluding contracts with consumers or fails to comply with technical and safety regulations and guidelines.
2. All requests and changes made by the exhibitor must be agreed in advance with ABF be sent in writing to ABF, a.s. All complaints from the exhibitor against ABF, during the assembly and the course of the fair must be submitted in writing to ABF, until the end of the fair, and during dismantling until the end of the fair.
3. These Terms and Conditions are an integral part of the Binding Application Form for the participation of the company in the fair.

**A**

**Exhibitor** (Company name): \_\_\_\_\_

**2**

We declare that the following firms (our Co-exhibitors) will be presented within the framework of our exposition.  
For each of them we will pay the Registration Fee amounting to **EUR 292**.

**Number of co-exhibiting firms**  (in the case of a larger number please fill in more forms no. 2)

**1<sup>st</sup> Co-exhibitor**

**Company name** \_\_\_\_\_ **Reg. No.** \_\_\_\_\_

**Name of co-exhibitor for publishing in the trade fair catalogue** \_\_\_\_\_

**Registered office\* - street** \_\_\_\_\_ **Tax ID. No.** \_\_\_\_\_

**Town** \_\_\_\_\_ **Postal Code** \_\_\_\_\_ **Country** \_\_\_\_\_

**Contact person** \_\_\_\_\_ **Position** \_\_\_\_\_

**Tel./mobil** \_\_\_\_\_ **E-mail** \_\_\_\_\_

**Internet www.** \_\_\_\_\_

**2<sup>nd</sup> Co-exhibitor**

**Company name** \_\_\_\_\_ **Reg. No.** \_\_\_\_\_

**Name of co-exhibitor for publishing in the trade fair catalogue** \_\_\_\_\_

**Registered office\* - street** \_\_\_\_\_ **Tax ID. No.** \_\_\_\_\_

**Town** \_\_\_\_\_ **Postal Code** \_\_\_\_\_ **Country** \_\_\_\_\_

**Contact person** \_\_\_\_\_ **Position** \_\_\_\_\_

**Tel./mobil** \_\_\_\_\_ **E-mail** \_\_\_\_\_

**Internet www.** \_\_\_\_\_

**3<sup>rd</sup> Co-exhibitor**

**Company name** \_\_\_\_\_ **Reg. No.** \_\_\_\_\_

**Name of co-exhibitor for publishing in the trade fair catalogue** \_\_\_\_\_

**Registered office\* - street** \_\_\_\_\_ **Tax ID. No.** \_\_\_\_\_

**Town** \_\_\_\_\_ **Postal Code** \_\_\_\_\_ **Country** \_\_\_\_\_

**Contact person** \_\_\_\_\_ **Position** \_\_\_\_\_

**Tel./mobil** \_\_\_\_\_ **E-mail** \_\_\_\_\_

**Internet www.** \_\_\_\_\_

**4<sup>th</sup> Co-exhibitor**

**Company name** \_\_\_\_\_ **Reg. No.** \_\_\_\_\_

**Name of co-exhibitor for publishing in the trade fair catalogue** \_\_\_\_\_

**Registered office\* - street** \_\_\_\_\_ **Tax ID. No.** \_\_\_\_\_

**Town** \_\_\_\_\_ **Postal Code** \_\_\_\_\_ **Country** \_\_\_\_\_

**Contact person** \_\_\_\_\_ **Position** \_\_\_\_\_

**Tel./mobil** \_\_\_\_\_ **E-mail** \_\_\_\_\_

**Internet www.** \_\_\_\_\_

\* For natural persons (individuals) please state the place of business.

**All prices are without VAT.**

I hereby confirm that I read the Business Terms and Conditions of ABF, a.s., which are an integral part of this application form, and that I understand them and agree with them. I take into account that this is a framework agreement which will be realized in steps, based on further orders made in writing or via e-mail. If the orders are issued by a third party, the original is always required.



Business Company: ABF, a.s.  
Registered office: Beranových 667,  
199 00 Prague 9 - Letňany, Czech Republic

Company ID: 63080575, VAT number: CZ63080575  
Registered: at the CC in Prague, section B, insert 3309  
Bank connection: Česká spořitelna, a.s., account number: 10665962/0800  
IBAN: CZ59 0800 0000 0000 1066 5962, SWIFT: GIBACZPXXXX  
Tel.: +420 724 122 084, +420 721 942 100  
E-mail: holidayworld@abf.cz, internet: www.holidayworld.cz, www.pvaexpo.cz

## Order of Technical Services



# HOLIDAY WORLD

PVA EXPO PRAGUE, 19–21 March 2027

**Deadline for submission of orders: 10 February 2027**

# A

# 3

Exhibitor (Company name): \_\_\_\_\_

All services not marked will be automatically considered as NOT ORDERED.

For Technical Terms and Conditions, as well as for specification of services, see the following page.

### Order of power supply

(Price per one inlet, mark those requested with ☒)

#### Power supply inlet of 230 V – L + N + PE (1 phase + neutral + grounding)

|                                                           | indoor area                      | outdoor area                     |
|-----------------------------------------------------------|----------------------------------|----------------------------------|
| up to 2 kW – 1 socket                                     | <input type="checkbox"/> EUR 295 | <input type="checkbox"/> EUR 335 |
| up to 3 kW – 1 socket                                     | <input type="checkbox"/> EUR 418 | <input type="checkbox"/> EUR 458 |
| up to 5 kW/230 – 2 sockets<br>2 kW + 3 kW (10 A and 16 A) | <input type="checkbox"/> EUR 613 | <input type="checkbox"/> EUR 653 |
| up to 6 kW/230 – 2 sockets<br>3 kW + 3 kW (16 A and 16 A) | <input type="checkbox"/> EUR 704 | <input type="checkbox"/> EUR 744 |

#### Power supply inlet of 400 V – 3L + N + PE (3 phases + neutral + grounding)

|                           | indoor area                        | outdoor area                       |
|---------------------------|------------------------------------|------------------------------------|
| up to 9 kW – 32 A socket  | <input type="checkbox"/> EUR 840   | <input type="checkbox"/> EUR 880   |
| up to 15 kW – 32 A socket | <input type="checkbox"/> EUR 1,141 | <input type="checkbox"/> EUR 1,181 |
| up to 21 kW – 32 A socket | <input type="checkbox"/> EUR 1,504 | <input type="checkbox"/> EUR 1,544 |
| up to 40 kW – 63 A socket | <input type="checkbox"/> EUR 2,313 | <input type="checkbox"/> EUR 2,353 |

Price per one power inlet includes electric inspection

### Circuit breaker type

☐ B – standard ☐ C EUR 23 ☐ D EUR 23

All connections are installed using a residual-current device

Other types of connection must be discussed beforehand with the technical department of ABF, a.s.

### Non-stop power supply – over 2 kW

30% surcharge to the price of the ordered power supply

we hereby order the  kW supply to run non-stop

### Top inlet to the illumination ramp

or any vertical routing of the inlet to the stand from the hall roof structure  
(Top inlet can only be ordered with the electrical connection line min. 2 kW)

EUR 36

### Lending of a power switchboard

(same price for both indoor and outdoor areas)

Switch board for power supply 9-21 kW / 400 V ☐ EUR 91

### The „fridge“ power supply

the „fridge“ power supply (0,4 kW) can only be ordered for 2 kW

Examples of use: refrigerator, aquarium

indoor area ☐ EUR 45 outdoor area ☐ EUR 45

### Order of connection to the Internet

#### Fixed cable connection (RJ45)

1x connection (the first one) ☐ EUR 205

Number of additional connections  EUR 32

Static IP address  EUR 46

Connection to the Wi-Fi network for 1 device in the 5GHz band.  
(802.11a, n, ac, not available on outdoor areas)

Number of connections  EUR 41

### Order of water supply and sewerage

(The same price for both indoor and outdoor areas)

Number of connections lines  EUR 344

### Order of swimming pool water filling (including drainage)

(The same price for both indoor and outdoor areas)

A one-off amount charged ☐ EUR 55

plus EUR 11 for each m<sup>3</sup>

Number of m<sup>3</sup>  EUR 11

### Compressed air inlet

6 bar compressed air inlet to 1 exposition  EUR 341

Number of Y-branches  EUR 160

Assurance of constant pressure  
on an individual branch line  EUR 46

Consumption in liters

### Order of cleaning services

Daily cleaning – number of m<sup>2</sup>  EUR 3 per m<sup>2</sup>/  
(Includes one-time cleaning) and event

One-time cleaning – number of m<sup>2</sup>  EUR 2 per m<sup>2</sup>  
(Includes: removing the cover film from the carpet,  
vacuuming or wiping the floor, emptying of waste basket)

All prices are given without VAT.

We hereby declare that we have made ourselves familiar with and accept without reservations the ABF, a.s. Business and Technical Terms and Conditions of the Participation of Exhibitors in the Trade Fair, which form an integral part of the Binding Application Documentation. We undertake to pay all of the advance invoices and the final invoice including VAT in due terms.

\_\_\_\_\_  
Date, signature for the Exhibitor/ Exhibitor's representative, stamp



Business Company: ABF, a.s.

Registered office: Beranových 667,

199 00 Prague 9 - Letňany, Czech Republic

Company ID: 63080575, VAT number: CZ63080575

Registered: at the CC in Prague, section B, insert 3309

Bank connection: Česká spořitelna, a.s., account number: 10665962/0800

IBAN: CZ59 0800 0000 0000 1066 5962, SWIFT: GIBACZPXXXX

Tel.: +420 724 122 084, +420 721 942 100

E-mail: holidayworld@abf.cz, internet: www.holidayworld.cz, www.pvaexpo.cz

## Technical Conditions of ABF, a.s. for the Participation of Exhibitors in the Trade Fair



# HOLIDAY WORLD

PVA EXPO PRAGUE, 19–21 March 2027

# A 3a

### Article 1. – Technical services

On the Exhibitor's order it is possible to provide the inlet of power supply, water and sewerage, telephone, Internet, cleaning and possibly other services to all expositions in both indoor and outdoor areas. The inlets of the power supply, water and sewerage, Internet and telephone connections are brought from the floor conduits and channels, whose location will be marked on the raster with the location of the Exhibitor's exposition.

#### a) Order of power supply

For the stands which are not ordered from ABF, a.s. the Exhibitors are obliged (apart from the exceptions permitted by ABF, a.s.) to have their own switchboard - adapted to the 5-wire distribution system, or the voltage system TNS 3L + N + PE, 50 Hz. A single-phase connection of the exposition is carried out through a standard plug of 230V/16A - L + N + PE, three-phase consumers must be fitted with a recommended ball plug of 400V/32 A - 3L + N + PE. The connection of larger power inputs will be carried out upon an agreement with ABF, a.s. Electrical equipment of Exhibitors which is not fitted with separate operation N (neutral) and protecting PE (grounding) wires, or which is not fitted with a protecting wire, without its featuring double insulation, or the wires of which do not have appropriate cross section, will not be allowed for connection, for the reason of the protection of visitors from electric accidents and for fire safety reasons. If necessary, it is possible to order, before the assembly deadline, the services of an electrician at a price of EUR 27 per hour (every started hour of work is billed), which is to be paid in cash at the cash desk of the Trade Fair Administration. The price for the power supply inlet includes the inlet to the stand (230 V or 400 V) with a possibility of its use for the duration of assembly and dismantling (maximum consumption of 2 kW/230V for electrical tools). It also includes the lease of the appropriate part of the hall switchboard, consumption of electricity and electrical inspection in the course of the exhibition. The actual inlet the stand represents 1 to 2 sockets - 230V (without a distribution within the stand), or 1 socket of 400V, possibly a combination of 230 and 400 V.

The power input required by the Exhibitor to the stand must include the total of all the power inputs of electrical appliances in the exposition, i.e. illumination, cooker, coffee machine, tea kettle heating unit, through-flow water heater, computer, television set and video recorder, exhibits etc. For the purpose of a more exact order we provide the following examples: Illumination of a 9 m<sup>2</sup> stand about 0.5 kW, kitchen complete set about 3.5 kW, coffee machine (for drip coffee) about 0.8 - 1.2 kW, tea kettle heating unit about 2 kW, two hot-plate cooker about 2 kW. These power inputs are only for your orientation - it always depends on the particular electrical appliance which is connected.

The firm implementing the stand shall be liable for the inspection of the electrical installation. If the electrical installation does not meet the requirements, it will remain, to the Exhibitor's detriment, unconnected.

**ATTENTION!** If you use a refrigerator, we recommend ordering a separate refrigerator circuit (with max. power input 0.4 kW), which will not be switched off overnight. The refrigerator circuit can be ordered only for the main power input of energy to a minimum power input of 2 kW.

#### b) Order of water and sewerage

The connection of the sink, i.e. of an ordinary battery to the closing valve and of an ordinary siphon outlet with a 5/4" hose is included in the price of the "water inlet and sewerage". The lease of the sink is not included in the price of water inlet and sewerage. If you want to make a wider use of the plumber's service exceeding the connection of the sink, you will be charged EUR 27 per hour (every started hour of work is billed). The settlement of this service is payable in cash at the cash desk of the Trade Fair Administration.

**c) Daily cleaning** includes vacuum cleaning of the Exhibitor's stand carpet+ emptying of the waste basket every day, after the end of the Exhibition business day, i.e. in evening hours, or on the basis of the special requirements of the Exhibitor in morning hours before the opening of the Trade Fair. Any additional requirements beyond the above mentioned framework will be charged separately to the Exhibitor.

**d) One-time cleaning** - cleaning of the exposition after the end of assembly before the start of the fair. Includes removing the covering film from the carpet, vacuuming, emptying of waste basket.

#### e) Other services

ABF, a.s. will provide, free of charge, working illumination, fire brigade and health service, Trade Fair protocol, and for consideration it will ensure ordinary cleaning of expositions, dispatching and customs services, insurance service, hostesses and interpreters, promotional and photograph services, graphic design and production, accommodation and catering services. ABF, a.s. will send the Order Catalogue of Services, Organisational Instructions and the exhibition raster system to the Exhibitors sufficiently in advance of the Trade Fair commencement.

#### f) Connection to the Internet

Two types of connection are possible at the Exhibition Centre - fixed connection by means of a cable and wireless network "Wi-Fi" (not available in the outdoor areas).

**Fixed connection by means of a cable** is carried out with the help of a connection line to the local Ethernet 10/100/1000 Mbit/s network. The devices to be connected must be equipped with the Ethernet 10/100/1000 Mbit/s network card with a possibility of connection of the RJ-45 connector. The standard baud rate of the connection is 5 Mbit/s. This type of the connection line is recommended if connection stability is required.

**Connection to the Wi-Fi wireless network** can be used in the case when the exhibitor does not require high connection stability. It is not recommended for VPN connection. The quality is influenced by the number of currently connected clients. In the case of non-permitted use of the transmission Wi-Fi equipment by the exhibitor it is possible to register interference and connection quality reduction. In such a case ABF, a.s. is not liable for full functionality of the connection line. The standard connection baud rate is 3 Mbit/s. The device connected must be equipped with a WiFi network card. The Wi-Fi network is transmitted only in the 5 GHz band (802.11a,n,ac standard).

For connection to the network (at both the types of connection lines) it is necessary to set acquisition of the IP address from the DHCP server. For connection to the network it is necessary to enter subsequently, in the Internet browser, a unique code, which is to be handed over to the exhibitor at the technical control workplace during the exhibitor's registration.

For connection of the equipment which does not make it possible to enter the unique code (payment terminals, routers etc.), it is necessary to additionally order the equipment configuration service.

The equipment configuration service means that the technician will put the access to the Internet on the given equipment into service on the WAN interface. The matter does not concern a complete configuration of the equipment - for example LAN interface of a possible Wi-Fi etc. For both the types of connection the basic price of the connection line includes connection of one device. In the case of the use of a router and ordering of the equipment configuration service it is then possible to connect an unlimited number of devices to the router. The connection line baud rate with the equipment configuration service is 10 Mbit/s. If the unique code is used on another device, the previous device will be logged off automatically - this means that the unique code is transferable between the devices.

The exhibitor who has ordered a fixed connection line by means of a cable can order additionally an advantageous connection of another device. The Internet connection line is active not later than at 6 p.m. of the day preceding the first day of the event.

The SLA during the business hours of the event is 98 %. In the case that SLA is not adhered to on the part of ABF, a.s., the exhibitor is entitled to a proportional reduction of the fee for the Internet connection. ABF, a.s. is not responsible for the damage or other detriments incurred by the exhibitor through the fact that the service required was not provided in the full extent. ABF, a.s. does not bear any responsibility for possible misuse of the Internet connection line. The requirements for a higher connection baud rate must be discussed by the exhibitor with ABF, a.s. The exhibitor is responsible for protection of the connected device against viruses, spyware, adware and other malicious programs. In the case that any of the above mentioned malicious programs is identified on the connected device of the exhibitor, ABF, a.s. is authorised to disconnect the connection line without compensation until the removal of those programs by the exhibitor.

In order to avoid interference of the Wi-Fi network at the exhibition centre it is forbidden to use one's own Wi-Fi transmitters. In the case of a requirement for necessary operation of such a device it is necessary to consult the situation and obtain the consent of the technician of ABF, a.s. The service of the DHCP server on the WAN interface must not be activated on the connected device.

### Article 2. – Stand construction

1. ABF, a.s. will ensure the construction of the stand in both indoor and outdoor areas on the basis of the receiving of an order. There are schell scheme in the OCTANORM system available for the indoor area, with dimensions according to the schell scheme Order. ATTENTION! Consumption of power supply for the schell scheme must be ordered separately. It is possible to order the additional furnishing with movable items of the schell scheme.
2. Furthermore ABF, a.s. offers the construction of individually designed stands (lease) for the indoor area according to special requirements of the Exhibitor, including their furnishing with movable items (lease).
3. In the case that the construction is implemented through ABF, a.s., it is possible to ask for a free-of-charge 3D visualisation. Nevertheless, if the visualisation is processed and the construction is not implemented through ABF, a.s., the organiser will charge an amount of EUR 159 without VAT for the design creation.
4. The preassembled stands („Montistand“) are available for the outdoor area with dimensions according to the order. It is possible to order additional furnishing with movable items of these preassembled stands.

### Article 3. – Technical and operating preconditions

1. The architectural realisation and the operation of the exposition or billboard must not disturb or limit other expositions. The firm whose walls (side as well as the rear) exceed the height of 250 cm and neighbour on the rear or side wall of the surrounding stands is obliged to design this height above 250 cm in a neutral way from the construction and graphic points of view. The use of these raised walls for one's own advertising purposes is inadmissible and if used this way - the firm will be forced to remove the advertising and to design the walls on a graphically neutral way at its own expense. Billboards exceeding the height of 250 cm have to be placed at a distance of at least 1.5 m from neighbouring stands.
2. The outline of the exhibition stands must not exceed the outline of the exhibition area leased by the Exhibitor, which applies also to the space above the ceiling structure of the stand as well. Possible overhang of the fascia or eye-catcher of the stand to the path is allowed on the basis of the prior approval given by ABF, a.s., if the minimum height of the bottom edge is 3 m, and it will be subject to the payment of EUR 45 for each m<sup>2</sup> of its projection into the ground plan (including a fractional part of m<sup>2</sup>).
3. Except for handling carts, entry into the covered exhibition spaces by any means of transport of the exhibitors is prohibited. In the event of damage to the floor of the hall, the exhibitor is obliged to pay for the damage in full. Motor vehicles, including vehicles powered by electricity or hydrogen, may be exhibited as exhibits, provided that they are secured against starting (battery disconnected, switched to exhibition mode, use of special equipment, etc.) and the tank does not contain fuel.
4. Smoking and naked flame handling are strictly prohibited in the entire indoor exhibition areas, any breach of this ban will result in the charging of a contractual fine amounting to EUR 227, payable immediately in cash.
5. No electrical appliances may be left in operation without any supervision. When leaving the place, the appliances must be disconnected from the mains.
6. It is not allowed to hang any eye-catchers and flags of the Exhibitors, on the structure of the halls with the exception of the cases pre-discussed with ABF, a.s. and subject to a fee.
7. During the assembly in the indoor exhibition premises it is forbidden to cut and grind any building elements, which causes excessive pollution and dust formation (plasterboard, tile materials, fibreboard and other similar materials).
8. The stand must not touch the structure, walls and roof of the exhibition halls with any of its parts. The distance between the highest point of the stand and the hall roof must be at least 70 cm.
9. Height of halls, loading of floors - For a limited number of expositions it is possible to implement two-storey stands, as well as height dominants. The height usable oscillates between 3.0 and 8.0 m (depending on the specific place of the exposition in the raster). The height of hall doors is from 3.5 metres up to 5 metres depending on the hall. The hall floor in terms of the length is at a ratio of 1/4.10. In the case that the basic load bearing capacity exceeds 1500 kg/m<sup>2</sup>, it is necessary to consult such a fact with ABF, a.s.
10. For the laying of carpets into expositions in the halls it is necessary to adhere to the following procedure: First glue a masking - paper tape onto the concrete floor, and then an arbitrary two-sided carpet tape. It is possible to buy the masking tape directly in the Exhibition Centre.
11. It is forbidden to discharge the remains of paints and other toxic substances which could pollute or otherwise endanger the environment into the sewerage, sinks and basins. The Exhibitors (or the firms authorised by the Exhibitors) are obliged to take these substances away and ensure their disposal at their own expense.
12. Storage of any materials in technical corridors (in particular behind the rear wall of the stand) is unacceptable for fire, safety and operational reasons. The storage of the packages, including their removal and return delivery to the stand can be ordered from the contractual forwarding service of ABF, a.s.
13. The exhibits which are to be presented in the operation can only be serviced by the persons authorised thereto. The exhibits to be presented must be secured by the Exhibitor in such a way that no third party could handle them wilfully.
14. Except for the prescribed business hours of the Trade Fairs and permitted time interval for the supplying of the stands it is forbidden to stay in the exhibition areas. Please, respect for this reason the instructions of the Security Service and of the ABF, a.s. staff.
15. If the final deadline for the clearing of the exhibition area fails to be observed, a contractual penalty amounting to EUR 3 per m<sup>2</sup> and hour of the non-cleared area will be charged. In the necessary case, the exposition will be cleared by ABF, a.s. at the expense of the Exhibitor. The risks associated with the clearing shall be borne by the Exhibitor.
16. The Exhibitors are obliged to hand over, by the deadline for disassembly works, the leased exhibition area completely empty, clean and in the condition in which it was taken over, i.e. also the floor covering (carpets, PVC) must be removed as well as the sticking carpet tapes, such a removal being carried out at the expense of the Exhibitors, and the Exhibitors are also obliged to return all movable assets which they have taken into lease from ABF, a.s., in an undamaged condition. Should the exhibition area or leased areas be damaged and/or contaminated, the Exhibitors will be obliged to reimburse the damages in full. In the case of damage to the panels of the OCTANORM system, the Exhibitor will be charged, on the basis of photo-documentation, an amount of EUR 41 for each panel damaged. The Exhibitor will not be entitled to the handover of the panels damaged.
17. All changes related to the order of technical services, the construction and equipment of stands, requested by the exhibitor additionally after the deadline for technical services, may be charged with a surcharge of up to 30% (7 or less days before the installation start date) and 100% during the assembly itself. Additional orders during assembly will only be processed after they have been properly completed ordered works and services towards other exhibitors.
18. The exhibitor declares that he has read the overview of risks in the activities of external suppliers and their elimination stored on [www.pvaexpo.cz](http://www.pvaexpo.cz)

### Article 4. – Submission of details for the installation of technical connections and stands

1. The Exhibitors who order the erection of the stand from ABF, a.s. will send their orders by the closing date stated in the Application Form documentation.
  2. The Exhibitors who ensure the erection of the stand on their own or through an advertising or realisation firm will send to ABF, not later than 30 days before the Trade Fair commencement, the binding design of the stand for approval (in the front view and ground plan) where all possible dominant heights and eye-catchers, including the stand orientation within the framework of the ordered area will be drawn by means of the location dimensioning of the inlets of power supply, water and sewerage. In the case that the Exhibitors fail to send appropriate backgrounds within the requested deadlines to ABF, a.s., they will expose themselves to the danger of possible difficulties during the implementation of the stands and possibly to additional financial costs connected with the relocation of power supply, water, sewerage or other services.
  3. The Exhibitors are fully responsible for the activity in the exhibition premises of the advertising or realisation firm authorised by them.
- The present Technical Conditions form an integral part of the Binding Order of Technical Services.



Business Company: ABF, a.s.  
Registered office: Beranových 667,  
199 00 Prague 9 - Letňany, Czech Republic

Company ID: 63080575, VAT number: CZ63080575

Registered: at the CC in Prague, section B, insert 3309

Bank connection: Česká spořitelna, a.s., account number: 10665962/0800

IBAN: CZ59 0800 0000 0000 1066 5962, SWIFT: GIBACZPXXXX

Tel.: +420 724 122 084, +420 721 942 100

E-mail: holidayworld@abf.cz, internet: www.holidayworld.cz, www.pvaexpo.cz

## Order of Schell Schemes



# HOLIDAY WORLD

PVA EXPO PRAGUE, 19–21 March 2027

Deadline for submission of orders: 10 February 2027

# A

# 4

Exhibitor (Company name): \_\_\_\_\_

### Indoor area

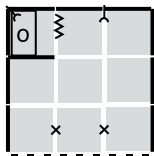
We order the implementation of the type stand for the indoor area: (please check if applicable ☒)

#### The price of the stand includes:

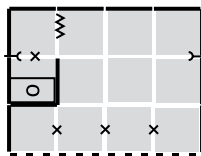
- External walls and partition walls of storage areas made of white panels (Octanorm 100 x 250 cm), • ceiling raster system, • fascia for the exposition identification – height of 30 cm, • 2–7 point lighting fittings according to the stand size + 2 power sockets for 230 V (without power supply) • carpet – grey,
- storage – background according to the stand size stand of 9 m<sup>2</sup> storage area of 1 x 1 m (shelf, lockable door), stand up to 16 m<sup>2</sup> storage area of 1 x 2 m (shelf, lockable door, 1 ceiling lighting fitting), stand up to 18 m<sup>2</sup> storage area of 2 x 2 m (shelf, lockable door, 1 ceiling lighting fitting)

The price of the stand does not include the power supply inlet – we recommend ordering (Order of Technical Services – Page 3)

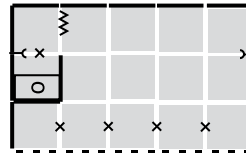
In case that the inlet is not ordered, the point lighting fittings and power sockets will not be installed.



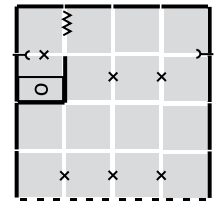
☐ type 9 3 x 3 m  
price: EUR 387



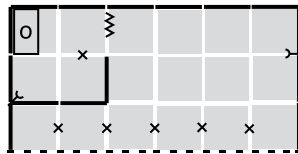
☐ type 12 4 x 3 m  
price: EUR 517



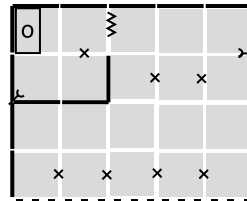
☐ type 15 5 x 3 m  
price: EUR 635



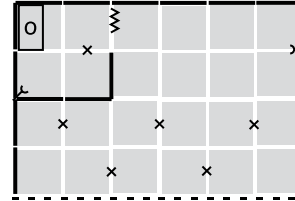
☐ type 16 4 x 4 m  
price: EUR 678



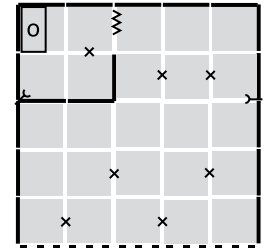
☐ type 18 6 x 3 m  
price: EUR 765



☐ type 20 5 x 4 m  
price: EUR 852



☐ type 24 6 x 4 m  
price: EUR 1,026



☐ type 25 5 x 5 m  
price: EUR 1,070

X point light

O shelf rack

~ folding doors

— socket

- - - - - fascia

### Outdoor area

We order the implementation of the shell scheme: (please check if applicable ☒)

#### The price of the stand includes:

- raised floor 12 cm + carpet – grey, • external walls (or glass wall) and doors, • roof including the ceiling structure, • ceiling raster system including the ceiling fillings, • ceiling lights and 1 socket (without any power supply inlet)

We recommend ordering power input of electrical energy (Order of Technical Services – Page 3)

Attention – overall dimensions of the stand including the roof must not be larger than the ordered area.

☐ 3 x 3 m (dimensions of the roof 4 x 4 m)  
price: EUR 1,000

☐ 4 x 4 m (dimensions of the roof 5 x 5 m)  
price: EUR 1,818

☐ Enlarged – ordered dimensions (without roof overhang) \_\_\_\_\_ m x \_\_\_\_\_ m  
price: EUR 114 for each sq.m

Enlargement of the stand is possible only in  
3 x 3 m or 4 x 4 m modules (without roof overhang).

The basic construction equipment of the type stands cannot be changed or complemented, it is however possible to order furniture and other equipment – see the Order form on page 5.

All prices are given without VAT.

\_\_\_\_\_  
Date, signature for the Exhibitor/ Exhibitor's representative, stamp

Exhibitor (Company name): \_\_\_\_\_

**We bindingly order the construction of the individually designed stand, dimensions \_\_\_\_\_ m x \_\_\_\_\_ m**

☐ **Only external walls – Octanorm System – EUR 33/ linear metre**

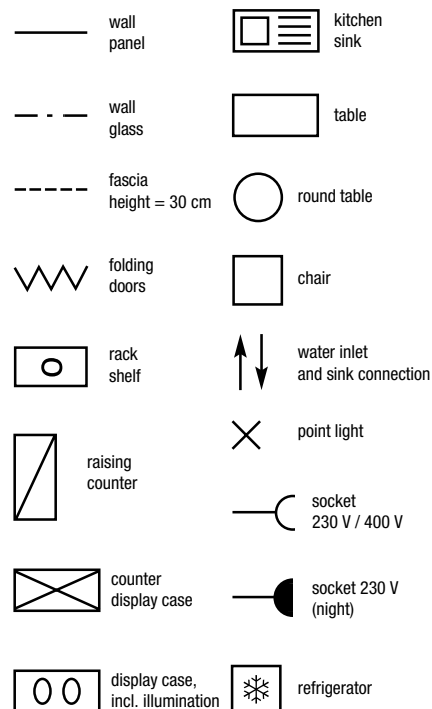
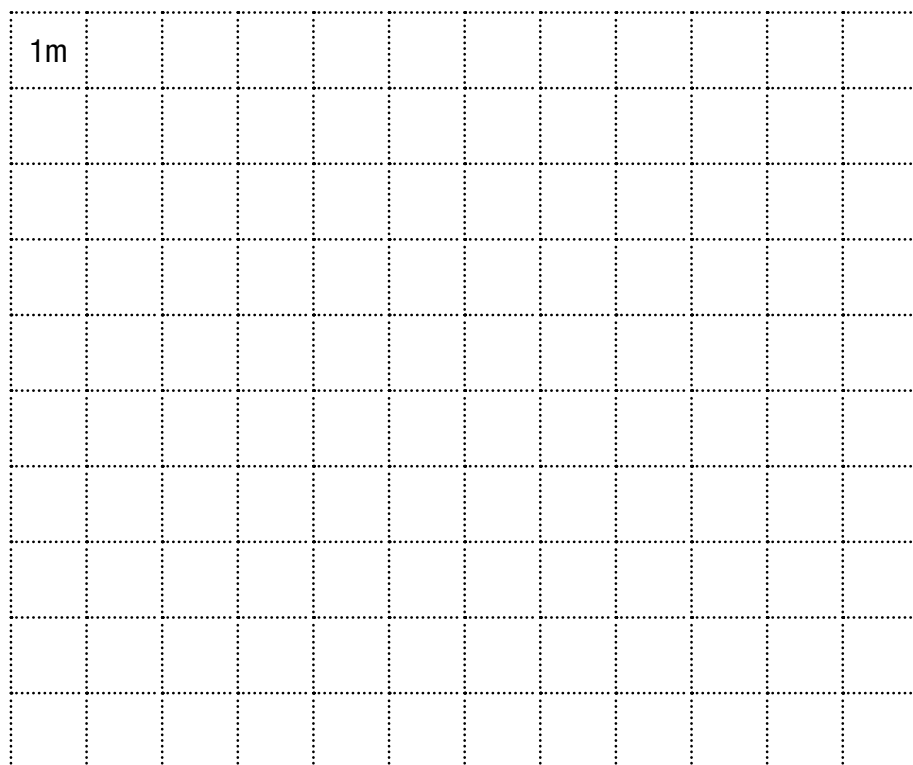
The construction includes only external walls, laterals, without wall-to-wall ceiling raster system of the construction  
Nothing can be hung on the perimeter walls without prior approval!

☐ **Atypical individual stand – Octanorm System – EUR 43/sq.m**

The construction includes external walls, ceiling raster system, stand fascia of height of 30 cm on the front side

## Sketch of the ground plan of your stand

Mark your idea of the ground plan of your stand in this raster. Use the graphic symbols provided herein for the scheme of every single building and equipment component.



**We order the following additional elements of the modular system above the framework of the basic construction:**

| Item                                                              | EUR/unit, VAT exclusive | Number |
|-------------------------------------------------------------------|-------------------------|--------|
| carpet – grey (EUR/1 sq.m)                                        | 9                       |        |
| carpet of any other colour (EUR/1 sq.m), please state the colour: | 10                      |        |
| lockable folding door (1 m)                                       | 57                      |        |
| white lower ceiling (EUR/1 sq.m)                                  | 11                      |        |
| textile lower ceiling (EUR/1 sq.m)                                | 5                       |        |
| grid-type lower ceiling (EUR/1 sq.m)                              | 17                      |        |
| self-standing panel 100 x 250 cm (with a support and a fascia)    | 65                      |        |

For the Order of furniture and other equipment see page 5.

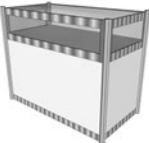
All prices are given without VAT.

**A**

Exhibitor (Company name): \_\_\_\_\_

The stand equipment can be ordered only with Implementation of the stand. Enter the number of ordered units in the appropriate boxes.

**5**

|                                                                                     |                                    |                                                                                                                                                  |                                 |
|-------------------------------------------------------------------------------------|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| <b>Raising counter with one shelf</b>                                               |                                    | <b>Table, chair</b>                                                                                                                              |                                 |
|    | height 80 cm / height 110 cm       |                                                                |                                 |
| 50 x 50 cm                                                                          | <input type="checkbox"/>           | square 70 x 70 cm, height 75 cm                                                                                                                  | <input type="checkbox"/> EUR 22 |
| 100 x 50 cm                                                                         | <input type="checkbox"/>           | square 70 x 120 cm, height 75 cm                                                                                                                 | <input type="checkbox"/> EUR 22 |
| 100 x 100 cm                                                                        | <input type="checkbox"/>           | round – Ø 60 cm, height 75 cm                                                                                                                    | <input type="checkbox"/> EUR 22 |
|                                                                                     |                                    | round – Ø 80 cm, height 75 cm                                                                                                                    | <input type="checkbox"/> EUR 22 |
|                                                                                     |                                    | bar type – Ø 60 cm, height 110 cm                                                                                                                | <input type="checkbox"/> EUR 22 |
| <b>Counter display case – with one shelf</b>                                        |                                    |                                                                                                                                                  |                                 |
|    | height 80 cm / height 110 cm       |                                                                 |                                 |
| 50 x 50 cm                                                                          | <input type="checkbox"/>           | chair metal, upholstered                                                                                                                         | <input type="checkbox"/> EUR 13 |
| 100 x 50 cm                                                                         | <input type="checkbox"/>           | bar chair                                                                                                                                        | <input type="checkbox"/> EUR 17 |
| <b>Glazed display box – 2 glass shelves</b>                                         |                                    | <b>Additional technical equipment</b>                                                                                                            |                                 |
|   |                                    |                                                                 |                                 |
| 50 x 50 x height 250 cm                                                             | <input type="checkbox"/>           | point lighting fitting 60 W                                                                                                                      | <input type="checkbox"/> EUR 9  |
| 100 x 50 x height 250 cm                                                            | <input type="checkbox"/>           | halogen spot light 150 W                                                                                                                         | <input type="checkbox"/> EUR 26 |
| 100 x 100 x height 250 cm                                                           | <input type="checkbox"/>           | halogen spot light on the hanging arm 150 W                                                                                                      | <input type="checkbox"/> EUR 26 |
| additional glass shelf                                                              | <input type="checkbox"/>           | triple socket                                                                                                                                    | <input type="checkbox"/> EUR 7  |
| <b>Three-shelf rack – installed into the stand wall</b>                             |                                    | <b>Other equipment</b>                                                                                                                           |                                 |
|  |                                    |                                                              |                                 |
| 100 x 50 x height 250 cm                                                            | <input type="checkbox"/>           | hanger – self-standing type                                                                                                                      | <input type="checkbox"/> EUR 11 |
|                                                                                     |                                    | hanger – wall-mounted type                                                                                                                       | <input type="checkbox"/> EUR 11 |
|                                                                                     |                                    | waste basket                                                                                                                                     | <input type="checkbox"/> EUR 3  |
| <b>Lockable cabinet</b>                                                             |                                    | <b>Kitchen equipment</b>                                                                                                                         |                                 |
|  |                                    |                                                               |                                 |
| 80 x 40 x height 80 cm                                                              | <input type="checkbox"/>           | kitchen box with a sink and a water heater                                                                                                       | <input type="checkbox"/> EUR 83 |
|                                                                                     |                                    | refrigerator 70 l (not including night power supply)                                                                                             | <input type="checkbox"/> EUR 52 |
| <b>Shelf, brochure holder</b>                                                       |                                    |                                                                                                                                                  |                                 |
|  | wire, wall-mounted brochure holder | coffee machine (power input 1.5 kW)                                                                                                              | <input type="checkbox"/> EUR 15 |
|  | wire brochure holder („A“ shape)   | electric kettle (power input 2 kW)                                                                                                               | <input type="checkbox"/> EUR 12 |
|  | holder – form „Z“ – plexi – A4     | The gastronomic set includes the following items for the number of persons specified:<br>cup, saucer, teaspoon, glass for soft drink, wine, beer |                                 |
|  | wall-mounted shelf                 |                                                                                                                                                  |                                 |
|  | 100 x 30 cm – horizontal           |                                                                                                                                                  |                                 |
|  | 100 x 30 cm – tilted               |                                                                                                                                                  |                                 |
|                                                                                     |                                    | for 4 persons                                                                                                                                    | <input type="checkbox"/> EUR 39 |
|                                                                                     |                                    | for 6 persons                                                                                                                                    | <input type="checkbox"/> EUR 61 |
|                                                                                     |                                    | for 10 persons                                                                                                                                   | <input type="checkbox"/> EUR 91 |

The images are illustrative only.

|                                                                                                                                                                                                                                                                                       |                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| <b>Order of graphic works</b>                                                                                                                                                                                                                                                         |                                                                             |
| Company name on the stand fascia – colour: _____                                                                                                                                                                                                                                      | Company logo on the stand fascia – number of logos <input type="checkbox"/> |
| <div style="border: 1px solid black; height: 20px; width: 100%;"></div>                                                                                                                                                                                                               |                                                                             |
| Please send the print data in .pdf/.cdr/.eps/.ai or .jpg/.png/format .tiff (min. 300 DPI) to international@abf.cz.<br>Price for the fascia graphic: EUR 20/ linear metre. Price for other graphics: EUR 43/sq.m. Based on the scope of graphic works, their price will be calculated. |                                                                             |

All prices are given without VAT.

Date, signature for the Exhibitor/ Exhibitor's representative, stamp

**ABF** Business Company: ABF, a.s.  
Registered office: Beranových 667,  
199 00 Prague 9 - Letňany, Czech Republic  
Company ID: 63080575, VAT number: CZ63080575  
Registered: at the CC in Prague, section B, insert 3309  
Bank connection: Česká spořitelna, a.s., account number: 10665962/0800  
IBAN: CZ59 0800 0000 0000 1066 5962, SWIFT: GIBACZPXXX  
Tel.: +420 724 122 084, +420 721 942 100  
E-mail: holidayworld@abf.cz, internet: www.holidayworld.cz, www.pvaexpo.cz

## Stand constructor details



PVA EXPO PRAGUE, 19–21 March 2027

Deadline for submission of orders: 10 February 2027

Exhibitor (Company name): \_\_\_\_\_

### Exhibitor's confirmation:

We hereby confirm that the construction of our exposition will be implemented by:

Company name \_\_\_\_\_ Reg. No. \_\_\_\_\_

Registered office\* - street \_\_\_\_\_ Tax ID. No. \_\_\_\_\_

Town \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Internet www. \_\_\_\_\_

Person responsible for the exposition implementation \_\_\_\_\_ Position \_\_\_\_\_

Tel./mobile \_\_\_\_\_ E-mail \_\_\_\_\_

We hereby authorise the above mentioned firm also for negotiations in the matter of the exposition construction and the layout of technical connections.  
At the same time we attach for approval the stand design (in the front view and ground plan) with the marking and positioning of the inlets of power supply, water and sewerage, of any dominant heights and eye-catchers, surface reinforcement, including the stand orientation within the framework of the ordered area.

Maximum height of the exposition, including dominants: \_\_\_\_\_ m

We furthermore confirm that the above mentioned firm

- Has made itself familiar with acknowledges the Business and Technical Terms and Conditions for the Participation of Exhibitors in the Trade Fair.
- Is a holder of authorisation to carry out specialised work
- Assumes all responsibility for implementation of the exposition
- Confirms that all the materials used for the exposition construction feature a reduced flammability degree within the meaning of applicable standards and regulations, and that especially textiles have received fire-proofing treatment (impregnation).

\* For natural persons (individuals) please state the place of business.

\_\_\_\_\_  
date, signature of exhibitor, stamp /representative of the exhibitor

A  
5a

# TOP EXPO 2027

## Competition for the best booth and promotional materials at the 35<sup>th</sup> year

### COMPETITION CONDITIONS AND PRINCIPLES

#### Categories:

- I. The most interesting promotional material
- II. The most impressive booth up to 25 sq.m
- III. The most impressive booth up to 60 sq.m
- IV. The most impressive booth up to 100 sq.m
- V. The most impressive booth over 100 sq.m

#### Awards will be given in all categories:

- 1<sup>st</sup> prize – glass artefact + certificate  
2<sup>nd</sup> prize – glass artefact + certificate  
3<sup>rd</sup> prize – glass artefact + certificate

The jury may also award one extra prize (glass artefact + certificate) regardless of the competition category.

#### The prizes will be announced and awarded during the fair.

Detailed information about the handover will be communicated by the organizer.

- Promotional materials must be submitted to the competition by the exhibitors based on the organizer's notice – information and a call for participation will be sent to the exhibitors by email.

The materials entered for the competition must be delivered in the consignment bearing the designation: **HW 2027 – COMPETITION**

to the address:

**ABF, a.s.,**  
Beranových 667  
199 00 Prague 9 - Letňany

Deadline for delivery: no later than **28 February 2027**.

Only HOLIDAY WORLD & REGION WORLD participants, namely exhibitors or co-exhibitors, may participate in the competition.

- Booths are not entered for the competition. All booths will be evaluated by the jury.

#### Basic criteria for evaluating promotional materials:

- total impression of the material in relation to its purpose – targeting
- content concept, quality and clarity of the text
- quality and use of photographs or, as the case may be, other graphic elements
- graphic design, clarity, creativity
- form and format of the material in the context of its purpose
- possible connection with electronic materials

#### Basic criteria for evaluating booths:

- architectonic expression and aesthetic level
- harmony with the exhibitor's characteristics and focus
- creativity and new interesting ideas
- use of graphic elements, interactive elements, etc. and their purposefulness
- use of active elements of addressing visitors, accompanying elements
- originality and overall combination of the whole and details of the booth, including furniture and graphics

#### Jury evaluation:

1. To evaluate promotional materials, the jury will meet in the offices of ABF, a.s. Having become acquainted with the materials submitted to the competition and having conducted individual assessment, the jury will meet for a joint discussion by prior agreement. On that day, evaluation of the above categories will be closed. All proposals are voted on; in cases of equality of votes, the jury chairman has a casting vote.
2. The jury's work to evaluate booths will start on 18 March 2027 and is going to continue on 19 March 2027 on the trade fair premises.
3. Each juror will independently propose 5 candidates for awards in each category before the jury meets. The proposed booths will be ranked as follows: 1st place (5 points) to 5th place (1 point)
4. The points will be added up at the joint meeting of the jury, and the jury will make a decision. In the absence of clear agreement on any item, the jury will jointly assess the problem.
5. The jury will decide on the final order by vote, with each juror having 1 vote. In cases of equality of votes, the jury chairman has a casting vote. The jury will also make a decision on awarding a special prize.

The jury consisting of experts on tourism, marketing and exhibition sector will have 3 members and will be appointed by the trade fair organizer – **ABF, a.s.**



Business Company: ABF, a.s.  
Registered office: Beranových 667,  
199 00 Prague 9 - Letňany, Czech Republic  
Company ID: 63080575, VAT number: CZ63080575  
Registered: at the CC in Prague, section B, insert 3309  
Bank connection: Česká spořitelna, a.s., account number: 10665962/0800  
IBAN: CZ59 0800 0000 0000 1066 5962, SWIFT: GIBACZPXXX  
Tel.: +420 724 122 084, +420 721 942 100  
E-mail: holidayworld@abf.cz, internet: www.holidayworld.cz, www.pvaexpo.cz

## MBM TOURISM PRAGUE



**HOLIDAY WORLD**  
**& REGION WORLD**  
INTERNATIONAL TOURISM AND REGIONAL TOURISM TRADE FAIR

**PVA EXPO PRAGUE, 19–21 March 2027**

**A**  
**7**

Exhibitor (Company name): \_\_\_\_\_

### **MATCHMAKING BUSINESS MEETINGS TOURISM PRAGUE 2027**

**Business meetings with Czech and foreign entrepreneurs**  
**19 March 2027, PVA EXPO PRAGUE**

**MATCHMAKING BUSINESS MEETINGS** is a networking event co-organised with Enterprise Europe Network. MBM's are prearranged business meetings for which the company representatives select partners on the basis of cooperation profiles in the catalogue of participants.

Within the MBM TOURISM PRAGUE you can make your presence at the trade fair more effective and you may increase the promotion of your company and services!

**The participation in MBM TOURISM PRAGUE is FREE OF CHARGE.**

Take the opportunity of getting new business contacts within the one-day event. The meetings last about 20 minutes and you can run up to 10 meetings and invite the important partners to your stand.

### **Application form for MBM TOURISM PRAGUE 2027**

**19 March 2027, PVA EXPO PRAGUE**

Company name \_\_\_\_\_ Reg. No. \_\_\_\_\_

Registered office\* - street \_\_\_\_\_ Tax ID. No. \_\_\_\_\_

Town \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Internet www. \_\_\_\_\_

Contact person (job position): \_\_\_\_\_

Tel./mobile: \_\_\_\_\_ E-mail: \_\_\_\_\_

Number of employees: \_\_\_\_\_

Are you interested in daylong / morning / afternoon participation: \_\_\_\_\_

**Detailed description** of the company activities:

**Detailed description of the cooperation** - offered products/services or demanded products/services :

Registration fee: **FREE OF CHARGE**

Kontakt: Eva Hrubesová, ABF, a.s., tel.: +420 737 114 693, e-mail: hrubesova@abf.cz, www.holidayworld.cz

\_\_\_\_\_  
Date, signature for the Exhibitor/ Exhibitor's representative, stamp



Business Company: ABF, a.s.  
Registered office: Beranových 667,  
199 00 Prague 9 - Letňany, Czech Republic  
Company ID: 63080575, VAT number: CZ63080575  
Registered: at the CC in Prague, section B, insert 3309  
Bank connection: Česká spořitelna, a.s., account number: 10665962/0800  
IBAN: CZ59 0800 0000 0000 1066 5962, SWIFT: GIBACZPXXXX  
Tel.: +420 724 122 084, +420 721 942 100  
E-mail: holidayworld@abf.cz, internet: www.holidayworld.cz, www.pvaexpo.cz

## Conditions and principles of TURISTPROPAG competition



**HOLIDAY WORLD  
& REGION WORLD**

MEZINÁRODNÍ VELETRH CESTOVNÍHO RUCHU A REGIONÁLNÍ TURISTIKY

**PVA EXPO PRAGUE, 19–21 March 2027**

A

8



**TURIST  
PROPAG**

PRUH POLABÍ, s.r.o., A.T.I.C. ČR in cooperation with HOLIDAY WORLD & REGION WORLD – International Trade Fairs of Tourism and Regional Tourism, the Czech Hikers Club, Tereza Zavadilová (web design and event marketing) and other partners announces The 11<sup>th</sup> Annual **TURISTPROPAG** competition:

- Tourist Information of the Year 2025–2027
- Promotional Items
- Newsletter of the Year 2025–2027
- Tourist Product 2025–2027

This is a competitive exhibition of promotional materials and tourism items in the Czech language, in the languages of V4 countries and in English, held as part of the HOLIDAY WORLD & REGION WORLD trade fair on 19–21 March 2027 at PVA EXPO PRAHA in Letňany. The competition will take place in the following categories:

### **Category: Tourist Information of the Year 2025–2027**

Subcategories:

- **Tear-off maps** – a simple map of towns or surrounding areas, distributed free of charge at Tourist Information Centres
- **City and regional maps** – tourist map of a city, region or tourist attractions
- **Tourist guide** – a printed guide for tourists to explore a specific destination
- **Promotional leaflet** – promotional material / leaflet (primarily in DL format, but other formats are also accepted) distributed free of charge
- **PR materials** – representative promotional materials intended primarily for partners
- **Publications** – printed materials focused on tourism, intended for sale
- **Tourist newspapers (periodic tourism special)** – printed materials for the general public providing information about tourist offerings in a city, district, region, destination and the Czech Republic
- **Printed promotional materials** – promotional leaflets intended for children and/or parents with children; these are consumable promotional leaflets distributed free of charge, targeting children up to 13 years of age
- **Discount cards (complete package)** – a package of “discount or loyalty cards” with printed materials intended to promote these discount and loyalty cards
- **Wall, desk and pocket calendars** – individual calendars or a complete set of calendars for 2027
- **Printed and online catalogues of travel agencies and tour operators** – promotional catalogues intended for the end customer in 2026–2027
- **Promotional leaflets of accommodation facilities** – promotional materials published by the owner or operator of an accommodation facility, or by a TIC
- **Mobile application for tourism** – an application for mobile phones or tablets running iOS or Android; the application must be primarily focused on the tourist in one of the following forms:
  - 1) information about tourist attractions and/or trips, or points of interest (POI)
  - 2) a game that encourages visits to a tourist destination or attraction
  - 3) the application must be freely available in the AppStore and/or GooglePlay
- **Promotional video up to 3 minutes** focused on tourism, travel and tourism services – a freely distributable video promoting cities, municipalities, destinations or other tourism entities.

### **Category: Promotional Items**

Subcategories:

- **Wooden promotional items** – promotional items focused on tourism, made of wood
- **Other promotional items** – promotional items focused on tourism made of materials other than wood
- **Regional food product** – must be produced in the respective region from local raw materials, or if objectively necessary, from domestic materials
- **Regional items** – must be produced in the respective region from local raw materials, or if objectively necessary, from domestic materials

### **Category: Newsletter of the Year**

- **Municipal newsletters** – periodic newsletters, newspapers, etc. published by cities and municipalities in 2025–2027

### **Category: Tourist Product of the Year 2025–2027**

A tourist product is a complex of offered services and experiences united by a strong unifying concept into a comprehensive tourism offer targeting a clearly defined target group.

What does the product offer the customer? (e.g. benefit, certainty, personal value, connection, health, comfort).

What will the customer gain from individual services? (e.g. distinctive features, design, functionality, value for money).

What does the product bring? (e.g. additional services, support, image, unique emotions, satisfies needs).

### **Special offer for applicants in 2027**

Every applicant who enters their materials in **at least three categories** has the opportunity to secure an exhibition stand at the HOLIDAY WORLD & REGION WORLD trade fair with a 50% discount on the registration fee. For more information, visit [www.turistpropag.cz](http://www.turistpropag.cz) or [www.holidayworld.cz](http://www.holidayworld.cz).

### **Announcement of Results**

The competition results in individual categories, including the awarding of special prizes, will be announced before the gala evening of the HOLIDAY WORLD & REGION WORLD trade fair in Prague. The announcement will take place on 19 March 2027 at 5:00 p.m. in Conference Hall No. 7 in VH I.

Throughout the competitive exhibition, thematic seminars and lectures focused on tourism and the development of tourist areas, regions and Tourist Information Centres will be held.

Thematic seminars and lectures focused on tourism will be held throughout the entire duration of the competitive exhibition.

**The participation fee (incl. VAT) is stated directly in the application form. This fee includes:**

- free admission for one person during the HOLIDAY WORLD & REGION WORLD 2027 trade fair in Prague
- free admission for one person to the thematic seminars
- free admission for one person to the gala evening

### **Application submission procedure:**

The completed application form, which you will receive as a confirmation to your email, together with two copies of the entered promotional materials (1x for the evaluation committee, 1x for the exhibition of competition materials for the public at the trade fair), with the exception of applications and promotional videos (1x via file transfer service), must be sent to the address below by **15 February 2027**.

**PRUH POLABÍ, s.r.o.**

**Turistické informační centrum Poděbrady**

**Nám. T.G.M. 210/17**

**290 01 Poděbrady**

Within 20 days, a tax document with a 14-day payment period will be sent to the same email address.

Please pay the registration fee based on this tax document to the account of PRUH POLABÍ, s.r.o., account number: 6612249349/0800. Once the fee has been paid, your promotional material will be entered into the competition.

This application form also serves as an order. After submitting the form, a summary of your application will be sent to the email address provided.

**The application deadline is 15 February 2027 at 5:00 p.m.**

Thank you for completing and submitting your application.

For more information, visit: [www.turistpropag.cz/en/home/](http://www.turistpropag.cz/en/home/)